

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE EL PASO LEADERSHIP ACADEMY**

Date: January 24, 2018

The regular meeting of the Board of Directors (the "**Board**") of the El Paso Leadership Academy, a Texas non-profit corporation (the "**Company**"), was held on January 24, 2018 at the El Paso Leadership Academy, 1918 Texas Avenue, El Paso, Texas 79901 at 5:30 pm. Matt Kerr, President of the Board, acted as its chairman and presided over the meeting, and Allan Lindstrom, Secretary, recorded the minutes of the meeting.

First Item of Business: Call to Order and Quorum. The Chairman called the meeting to order at 5:37 pm, and it was determined that a quorum, consisting of the majority of directors of the Company, was present and ready for the transaction of business. The following directors were present:

Matt Kerr
Allan Lindstrom
Joe Sanchez

Scott Adkins participated via teleconference.

Staff in Attendance: Emily Levario and Omar Yamar

Others in Attendance: Jackie Butler and Alex Serra

Second Item of Business – Approval of Minutes. Approval of the Board's Minutes from the December 19, 2017 Regular Meeting was considered. Allan Lindstrom made a motion to approve the Minutes and Joe Sanchez seconded the motion. Following a vote by the Board, the Minutes from the aforementioned meeting were approved unanimously.

Third Item of Business – EPLA Parent Forum. No parents were in attendance.

Fourth Item of Business.

Financial Report. Emily Levario, Chief Financial Officer, reviewed the December 2017 Financial Statements and provided a detailed explanation of the Cash Flow Projections and the Student Enrollment Dashboard. The December 2017 Check Register was also presented for Board review.

Consideration and Approval of Budget Amendment. Budget amendment (270130) which will increase student recruitment support by \$5,000 and teacher recruitment by \$2,000 was presented for approval. Allan Lindstrom moved approval of Budget Amendment 270130 and Joe Sanchez seconded the motion. The motion was approved unanimously.

Fifth Item of Business – Consideration and Approval of Proposed Board Policy 400.060. Following discussion of proposed Board Policy 400.600 – Family Educational Rights and Privacy Act (FERPA), Scott Adkins moved and Allan Lindstrom seconded a motion to approve the policy. The motion was approved unanimously.

Sixth Item of Business – CEO Report.

Student Recruitment. Omar Yanar, CEO, reported on student recruitment strategies including an explanation of a spreadsheet detailing the recruitment plans for the remainder of the school year.

Board Member Recruitment. Potential Board members Alex Serra and Jackie Butler were in attendance and shared their professional backgrounds and interests. Mr. Yanar indicated that he has set a goal of an eleven member Board for EPLA.

Facilities Update. An architectural drawing of the building remodeling project is being prepared. April is the projected start date for the project. The Board expressed that a committed completion date is required prior to the initiation of the building project.

It was reported that a request for a school zone “flasher” light for Texas Avenue has been submitted. Installation of lamps, trees and sidewalk improvement on Texas Avenue has been completed by the city. Discussion has also been initiated for paving the alley behind the school building to facilitate student pick-up and drop-off.

Other Updates. Consideration is being given to implementing a STEM (Science, Technology, Engineering, Mathematics) curriculum. Mr. Yanar indicated that starting with the February Board meeting, academic achievement reports will be a regular monthly Board agenda item.

Next Meeting and Adjournment – Allan Lindstrom moved and Joe Sanchez seconded the motion for adjournment which was passed unanimously by the Board. The Board adjourned at 7:21 pm.

The next meeting of the Board of Directors of the Company will be on February 28, 2018 at 5:30 pm at the El Paso Leadership Academy, 918 Texas Avenue, El Paso, Texas.


Allan Lindstrom, Secretary