

**MINUTES OF REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE EL PASO LEADERSHIP ACADEMY**

May 2, 2018

The regular meeting of the Board of Directors (the "**Board**") of the El Paso Leadership Academy, a Texas non-profit corporation (the "**Company**"), was held on May 2, 2018 at the El Paso Leadership Academy, 1918 Texas Avenue, El Paso, Texas 79901 at 5:30 pm. Matt Kerr, President of the Board, acted as its chairman and presided over the meeting, and Allan Lindstrom, Secretary, recorded the minutes of the meeting.

First Item of Business: Call to Order and Quorum. The Chairman called the meeting to order 5:35 pm. It was determined that a quorum, consisting of the majority of directors of the Company, was present and ready for the transaction of business. The following directors were present:

Matt Kerr
Allan Lindstrom
Joe Sanchez
Alexandria Serra

Erik Pavia participated via teleconference.

Staff in Attendance: Emily Levario, Omar Yamar, and Anthony Morales

Second Item of Business – Approval of Minutes. Approval of the Board's Minutes from the March 28, 2018 Regular Meeting was considered. Allan Lindstrom made a motion to approve the Minutes and Alexandria Serra seconded the motion. Following a vote by the Board, the Minutes from the aforementioned meeting were approved unanimously.

Third Item of Business – EPLA Parent Forum. No parents were in attendance.

Fourth Item of Business – Student Forum: Robotics Club. Antonio Morales, EPLA Director of Student Services, and six students from the ELPA Robotics Club explained the purpose and activities of the club and provided the Board with a demonstration of robots that have been created by club members. The Club meets on Saturdays and in addition to science and technology skill development contributes to the development of leadership and teamwork among the students.

Omar Yamar, Chief Executive Officer reported that EPLA is applying to the Texas Education Agency for STEM program certification.

Fifth Item of Business - Financial Report. Emily Levario, Chief Financial Officer, presented the March Financials for Board review. Included were an updated 2017-2018 Cash Flow Projection, the March 2018 AP Check Register, and the 2018-2019 Budget Calendar. Ms. Levario indicated that a preliminary budget would be presented for Board review at its June 2018 meeting with final budget adoption scheduled for the August 2018 Board meeting.

Sixth Item of Business – Other General.

Approval of Proposed Board Policies 400. The following Series 400 Student Board Policies were considered for approval. Board members discussed the policies as presented by the Administration and recommended that the original beginning paragraph to Policy 400.120 be reinstated. Joe Sanchez moved and Allan Lindstrom seconded approval of the following policies with the described change:

- 400.100 – IDEA Policies & Procedures
- 400.110 – Section 504 of the Rehabilitation Act
- 400.120 – Immunization & Reportable Diseases
- 400.125 – Food Allergy Management
- 400.130 – Administration of Prescription Medication
- 400.135 – Prohibition of Tobacco, Alcohol and Steroids
- 400.137 – Child Abuse, Maltreatment & Neglect
- 400.140 – Student Code of Conduct
- 400.142 – School Visitors
- 400.145 – Protective Orders
- 400.146 – Weapons and Concealed Handgun Prohibition
- 400.147 – Protective Eye Devices
- 400.148 – Internet Use
- 400.149 – Prohibition Against Harassment, Intimidation & Bullying
- 400.160 – Prohibition Against Religious Discrimination
- 400.161 – Homeless Children
- 400.162 – Parent Involvement

The motion was approved unanimously by the Board. Correction to minutes were made at 05/30/18 Board meeting verifying that approval was granted for policy numbers 400.142 through 400.140 not 400.142 through 400.162

Approval of 2018-2019 Instructional Materials Allotment and TEKS Certification. As required by the Texas Education Association, the Instructional Materials Allotment and TEKS Certification documents were submitted by EPLA administration for Board review. Allan Lindstrom moved and Alexandria Serra seconded the motion to approve the submission of the 2018-2019 Instructional Materials Allotment and TEKS certification report. The motion was approved unanimously.

Approval of the 2018-2019 District Calendar. Administration submitted the 2018-2019 Board Calendar for Approval. Alexandria Serra moved and Joe Sanchez seconded a motion to approve the 2018-2109 Calendar. The motion was approved unanimously by the Board.

Seventh Item of Business – CEO Report. Omar Yanar, CEO, reported that: (1) student assessment and anticipated STAAR scores are projected to demonstrate strong achievement and student growth, (2) that marketing plans as documented by the *EPLA Recruitment and Admissions Weekly Report* are progressing with an emphasis on early implementation of more comprehensive marketing strategies beginning with the 2018-2019 school year, (3) that staffing for the 2018-2019 school year is nearly complete with very little staff attrition, (4) a total of 13 summer camps will be offered, and (5) recruitment of an additional board meeting will bring the total number of members to nine which is the maximum number of board members stipulated in the *EPLA By Laws*.

Board members discussed the advisability of using TV commercials for student recruitment and recommended that possibilities for development of this marketing approach be explored.

Mr. Yanar provided a summary of student recruitment activities and the projected student enrollment for the 2019-2019 school year including: returning students, new student applicants, and leads for potential new enrollees.

Summer meeting dates were discussed by the Board with agreement to hold the regular May Board meeting and decide on summer dates and Board member training at the May meeting.

Next Meeting and Adjournment. Joe Sanchez moved and Alexandria Serra seconded the motion for adjournment which was passed unanimously by the Board. The Board adjourned at 7:25 pm.

The next meeting of the Board of Directors of the Company will be on May 30, 2018 at 5:30 pm at the El Paso Leadership Academy, 918 Texas Avenue, El Paso, Texas.


Allan Lindstrom, Secretary