

EPLA Board Meeting | Agenda / Minutes

1918 Texas Avenue El Paso, TX 79901

Meeting location: Conference Room

Date: 05/22/2019 12:00 PM

I. Call to Order 12:00 PM

II. Approval of Minutes 12:00 - 12:05 PM

A. [March 28, 2019](#)

B. [May 6, 2019](#)

III. EPLA Open Forum 12:05-12:15 PM

IV. Finance 12:15 - 12:45 PM (Please See Video Here):

A Information Items	<ol style="list-style-type: none">1. March 2019 Check Register2. April 2019 Check Register3. Bi-Monthly Financial Report4. Competitive Grants and donations
B Consent Agenda	<ol style="list-style-type: none">1. Approval of 2017 Form 990
B Action /Discussion Items	<ol style="list-style-type: none">1. Approval of Contracted Services greater than \$50,000 - Exterior Building Paint2. Approval of Contracted Services greater than \$50,000 - Basil Garden3. Approval of Budget Amendments4. Preliminary Discussion on 2019-2020 Budget

V. CEO Report 12:45 - 1:00 PM (Please See Video Here):

A Information Items	<ol style="list-style-type: none">1. Governance Committee Meeting Minutes2. Facilities Update - Exterior Building Paint3. Student Recruitment Update4. Board Member Recruitment
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VI. Other 1:00 - 1:15 PM

A Information Items	<ol style="list-style-type: none">1. Meeting to be closed under Section 551.074 and 551.087 of the Texas Government Codes as follows:<ol style="list-style-type: none">a. Discuss Personnel Matters (Sec. 551.074)<ol style="list-style-type: none">i. Instructional Leadershipb. Discuss SB 1882 Texas Partnerships (Sec. 551.087)
B Action /Discussion Items	<ol style="list-style-type: none">1. Schedule Summer Board Meetings2. Approval to change Bylaws of El Paso Leadership Charter School<ol style="list-style-type: none">a. Article IV Board of Directors - Section 1 (increase max board members from 9 to 11)b. Revised Bylaws

VII. Meeting Adjourned 1:15 PM

If, during the course of the meeting covered by this Notice, the Board of Directors should determine that a closed or executive meeting or session of the Board of Directors is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., or Texas Government Code 418.183 (f), will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

Date: 05/06/2019 2:00 PM

SPECIAL BOARD MEETING

I. Call to Order 2:00 PM

II. Approval of 2019-2020 School Calendar 2:00 - 2:30 PM

C. [Draft Calendar](#)

III. Meeting Adjourned 2:30 PM

If, during the course of the meeting covered by this Notice, the Board of Directors should determine that a closed or executive meeting or session of the Board of Directors is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., or Texas Government Code 418.183 (f), will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

Date: 03/28/2019 12:00 PM

I. Call to Order 12:00 PM

II. Approval of Minutes 12:00 - 12:05 PM

D. [January 16, 2019](#)

III. EPLA Open Forum 12:05-12:15 PM

IV. 2019-2020 Student Recruitment Campaign and Update 12:15 - 12:35 PM

V. Finance 12:35 - 12:45 PM (Please See Video Here):

A Information Items	<ol style="list-style-type: none">5. January 2019 Check Register6. February 2019 Check Register7. Bi-Monthly Financial Report8. Finance Committee Meeting Minutes - 3/13/19
B Consent Agenda	<ol style="list-style-type: none">1. Approval of 2019-2020 TEKS Certification Form2. Approval of EPLA Wellness Policy
C Action /Discussion Items	<ol style="list-style-type: none">5. Approval of Budget Amendments<ol style="list-style-type: none">a. BA 900040 - Instructional Leadership (Unbudgeted \$22,000)b. BA 900041 - Student Bus Passes (Unbudgeted \$5,000)c. BA 900042 - Advertising (Unbudgeted)<ol style="list-style-type: none">i. Review draft of EPLA advertisement

VI. CEO Report 12:45 - 1:00 PM (Please See Video Here):

A Information Items	<ol style="list-style-type: none">5. Governance Committee Meeting Minutes- 02/26/196. Grants Update7. Facilities Update - Roof8. Student Turnover Report9. Board Dinner Party Campaign Update
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VII. Other 1:00 - 1:15 PM

A Information Items	<ol style="list-style-type: none">2. Meeting to be closed under Section 551.074 and 551.087 of the Texas Government Codes as follows:<ol style="list-style-type: none">a. Discuss Personnel Matters (Sec. 551.074)<ol style="list-style-type: none">i. Staff Turnover Reportii. Instructional Leadershipb. Discuss SB 1882 Texas Partnerships (Sec. 551.087)
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VIII. Meeting Adjourned 1:15 PM

If, during the course of the meeting covered by this Notice, the Board of Directors should determine that a closed or executive meeting or session of the Board of Directors is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., or Texas Government Code 418.183 (f), will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

Date: 01/16/2019 5:30 PM

I. Call to Order 5:30 PM

II. Approval of Minutes 5:30 -5:35 PM

E. November 28, 2018

III. EPLA Open Forum 5:35 -5:45 PM

IV. Approval of the Financial Statements and Independent Auditors' Report for the Fiscal Years Ended August 31, 2018 and 2017, presented by Sutton Frost Cary LLP, Independent External Auditors 5:45-6:15

V. Approval of the Open-Enrollment Charter Contract Renewal Petition 6:15-6:30

VI. Finance 6:30 - 6:40 PM (Please See Video Here): <https://youtu.be/Li5dQsFiY3M>

A Information Items	9. November 2018 Check Register 10. December 2018 Check Register 11. Bi-Monthly Financial Report
B Consent Agenda	3. Approval of 2019-2020 Interlocal Agreement - continued membership in West Texas Food Service Cooperative
C Action /Discussion Items	6. Approval of award of RFP 2019-001 Roof Repair/Replacement

VII. CEO Report 6:40 - 7:00 (Please See Video Here): <https://youtu.be/tJN6I1xpr1E>

A Information Items	10. Innovare Visit - Next Steps a. January visit recap b. Full board presentation - March meeting 11. Grants a. Application to Charter School Growth Fund - Due February 1st b. Cardwell Collaborative Grant - Due January 31st c. Both aforementioned grants on track to be completed on time 12. Roof update a. Scope and Cost Projection 13. Travel Plans a. DCA meeting in Austin in February b. Restorative Justice Conference in Dallas in February 14. Review draft of EPLA advertisement
B Consent Agenda	
C Action / Discussion	

Items	
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IX. Other 7:00 - 7:15 pm

A Information Items	<p>3. Meeting to be closed under Section 551.074 and 551.087 of the Texas Government Codes as follows:</p> <ul style="list-style-type: none"> a. Discuss Personnel Matters (Sec. 551.074) b. Discuss SB 1882 Texas Partnerships (Sec. 551.087)
B Consent Agenda	
C Action Items	<p>1.</p>

VII. Meeting Adjourned 7:15 PM

If, during the course of the meeting covered by this Notice, the Board of Directors should determine that a closed or executive meeting or session of the Board of Directors is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., or Texas Government Code 418.183 (f), will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

Date: 11/28/2018 5:30 PM

I. Call to Order 5:30 PM

II. Approval of Minutes 5:30 -5:35 PM

F. September 26, 2018 Minutes

III. EPLA Open Forum 5:35 -5:45 PM

IV. Academic Update, presented by Andrew Benitez, Principal 5:45-6:00

V. Public Meeting 6:00 - 6:10 PM

A. Public Meeting to Discuss El Paso Leadership Academy's Charter First Rating

a. 2017-2018 Rating Based on Fiscal Year 2017 Data

b. Financial Management Report

VI. Finance 6:00 - 6:15 PM (Please See Video Here): <https://youtu.be/i0x3h9Hfw80>

A Information Items	12. September 2018 Check Register 13. October 2018 Check Register 14. Bi-Monthly Financial Report 15. Finance Committee Report
B Consent Agenda	4.
C Action /Discussion Items	7. Approval of Budgeted Amendment - unbudgeted general funds a. BA 900017 ESL & SPED Program increase (\$24,117) 8. Discuss Finance Committee Goals & Recommendations

VII. CEO Report 6:15 - 6:30 (Please See Video Here): <https://youtu.be/Q6Bl4DC4NDc>

A Information Items	Student Application / Registration Counts 15. Student Count as of 11.9.18 - 206 a. 6th - 50 b. 7th - 87 c. 8th - 69 16. EPLA Recruitment and Admissions Plan 2018-2019 a. Leemoor Home Visit and La Fe Partnership b. Fall Festival c. Platica Updates d. Entravision (Digital Media and Television) 17. Transportation a. Carpooling Incentive Program b. Running a cost/benefit analysis of a bus 18. Innovare/Mike Fineberg Visit 19. Reaching out to Charter School Growth Fund 20. Roof update
B Consent	

Agenda	
C Action / Discussion Items	

IX. Other 6:30 - 7:00 pm

A Information Items	4. Meeting to be closed under Section 551.074 and 551.087 of the Texas Government Codes as follows: <ol style="list-style-type: none"> a. Discuss Personnel Matters (Sec. 551.074) b. Discuss SB 1882 Texas Partnerships (Sec. 551.087)
B Consent Agenda	1. Approval of Revisions to 2018-2019 School Calendar - specifically to reflect the change to the week of Spring Break, as presented. <ol style="list-style-type: none"> a. Proposed Revised 2018-2019 Calendar
C Action Items	2.

VII. Meeting Adjourned 7:00 PM

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Agenda Key

- 1) Information Items- All pertinent information (e.g. explanatory videos, budget statements, CEO report etc.) will be presented in this section
- 2) Consent Agenda- Routine items that seldom need discussion that can be consented to (items can be moved from consent to action during a board meeting)
- 3) Action Items- Items in need of further discussion, questioning and final decisions

Date: 09/26/2018 5:30 PM

I. Call to Order 5:30 PM

II. Approval of Minutes 5:30 -5:35 PM

A. [August 15, 2018 Minutes](#)

III. EPLA Open Forum 5:35 -5:45 PM

IV. Finance 5:45 - 6:05 PM (Please See Video Here): <https://youtu.be/8Hi8500YRLg>

A Information Items	<ol style="list-style-type: none"> 1. August 2018 Check Register 2. Student Membership Dashboard
B Consent Agenda	<ol style="list-style-type: none"> 1. Approval of Budget Amendments - budgeted general funds <ol style="list-style-type: none"> a. BA 900005 Teacher Laptops - Function Change only b. BA 900006 EPLA Family Yard Signs/Bumper Stickers
C Action Items	<ol style="list-style-type: none"> 1. Approval of Budgeted Amendment - unbudgeted general funds <ol style="list-style-type: none"> a. BA 900004 Misc Additions - \$53,000 2. Approval of Amendment to 2018-2019 CEO Offer Letter

V. CEO Report 6:05 - 6:35 (Please See Video Here): <https://youtu.be/uGUpGQ0xRtQ>

A Information Items	<p>Student Application / Registration Counts</p> <ol style="list-style-type: none"> 1. Student Count as of 9.11.18 - 207 <ol style="list-style-type: none"> a. 6th - 52 b. 7th - 86 c. 8th - 69 2. Family Survey Responses <ol style="list-style-type: none"> a. Report by JC b. https://docs.google.com/forms/d/1wW9WidG4hHBZmWmdWI1H2OTHfG7JS6HRu6vIwP7Zakg/edit#responses 3. EPLA Recruitment and Admissions Plan 2018-2019 4. Board Revamp <ol style="list-style-type: none"> a. Board Agenda- Timing, Expectations and Pre-work <ol style="list-style-type: none"> i. All info updated on Google Doc one full week before board meeting ii. All pertinent information shared through agenda, links and videos iii. Committees will update their portions no later than a week before meeting b. Board Meeting Rotation <ol style="list-style-type: none"> i. Official Board meeting- every other month (first starts Sept 2018) ii. Committee meetings- every other month (first starts Oct 2018) c. Board Meeting Format <ol style="list-style-type: none"> i. All CFO/CEO information will be provided on agenda ii. Board meeting should be to question/discuss information & make decisions iii. Committees will provide info on agenda and report out status and any info in need of decisions during meeting iv. Subsequent months will be dedicated solely to committee meetings and their work v. Omar will walk through new board meeting structure, committee work ideas and the specific strategies committees will focus on with thoughts on how to create yearly quantitative goals with quarterly benchmarks
B Consent Agenda	
C Action Items	

VI. Other 6:05 - 7:00 pm

A Information Items	Template for Committee Reports
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B Consent Agenda	
C Action Items	1. Approve initial 2018-2019 student handbook, specifically the student code of conduct.

VII. Meeting Adjourned 7:00 PM

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