

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE EL PASO LEADERSHIP ACADEMY**

May 22, 2019

The regular meeting of the Board of Directors (the "**Board**") of the El Paso Leadership Academy, a Texas non-profit corporation (the "**Company**"), was held on May 22, 2019 at the El Paso Leadership Academy, 1918 Texas Avenue, El Paso, Texas 79901 at 12:00 pm. Matt Kerr, President of the Board, acted as its chairman and presided over the meeting, and Allan Lindstrom, Secretary, recorded the minutes of the meeting.

First Item of Business: Call to Order and Quorum. The Chairman called the meeting to order at 12:09 pm, and it was determined that a quorum, consisting of the majority of directors of the Company, was present and ready for the transaction of business. The following directors were present: Scott Adkins, Matt Kerr, Allan Lindstrom, and Alexandria Serra.

Staff in Attendance: Emily Levario and Omar Yamar

Others in Attendance: None

Second Item of Business – Approval of Minutes. Approval of the Board's Minutes from the March 28, 2019 Regular Meeting and the May 6, 2019 Special Meeting were considered. Scott Adkins made a motion to approve the Minutes from the March 28, 2019 and May 6, 2019 meetings. Alexandria Serra seconded the motion. Following a vote by the Board, the Minutes from the aforementioned meeting were approved unanimously.

Third Item of Business – EPLA Open Forum. No persons were present.

Fourth Item of Business – Finance.

Finance. Emily Levario, CFO, presented the Bi-Monthly Financial Report which included the March and April Check Registers, Bi-Monthly Financial Report, and Competitive Grants and Donations Report.

Consent Agenda - Form 990. Alexandria Serra moved approval of the submission of Form 990 - *Return of Organization Exempt From Income Tax*. Scott Adkins seconded the motion. The motion was unanimously approved by the Board.

Approval of Contracted Services Greater than \$50,000 – Exterior Building Paint and Approval of Contracted Services Greater than \$50,000. Emily Levario, CFO, presented information supporting the funding the Exterior Building Painting Project and the Basil Garden Project.

Upon affirmation of the bidding process, Scott Adkins moved and Allan Lindstrom seconded a

motion to approve contracted services greater than \$50,000 for the exterior painting of the EPLA building. The motion was passed unanimously.

Alexandria Serra moved approval of engaging in contracted services greater than \$50,000 for the Basil Garden Project which will allow a grant supporting the project to be administered. Scott Adkins seconded the motion. Board approval was unanimous.

Approval of Budget Amendments. No budget amendments were presented for approval.

Preliminary Discussion on 2019-2020 Budget. Emily Levario identified key budget income expectations and expense decisions for discussion and input by the Board.

Fifth Item of Business – CEO Report. Omar Yanar discussed expansion of the number of Board Directors. A written report of the Governance Committee was presented. Mr. Yanar also presented facilities and student recruitment updates including an analysis of past and anticipated student enrollment.

Sixth Item of Business – Other

Closed Session. The scheduled closed session was not held.

Meeting Schedules. The scheduling of Summer Board Meetings was discussed, and it was determined that Board training will be held on August 3, 2019.

Approval to Change Bylaws of El Paso Leadership Charter School. The EPLA Governance Committee proposed expanding the maximum number of board members from nine to 11. Scott Adkins moved to modify Article IV – Revised Bylaws to reflect an increase in the maximum number of EPLA Board Members from 9 to 11. Allan Lindstrom seconded the motion. The motion was approved unanimously by the Board.

Adjournment and Next Meeting. Alexandria Serra moved and Scott Adkins seconded the motion for adjournment which was passed unanimously by the Board. The Board adjourned at 1:30 pm.

The next meeting of the Board of Directors of the Company will be on July 24, 2019 at 12 pm at the El Paso Leadership Academy, 918 Texas Avenue, El Paso, Texas.


Allan Lindstrom, Secretary