

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS
OF THE EL PASO LEADERSHIP ACADEMY**

April 21, 2020.

A special meeting of the Board of Directors (the "**Board**") of the El Paso Leadership Academy, a Texas non-profit corporation (the "**Company**"), was held on April 21, 2020 at 12:00 pm via Zoom Video Teleconference. Matt Kerr, President of the Board, acted as its chairman and presided over the meeting, and Allan Lindstrom, Secretary, recorded the minutes of the meeting.

First Item of Business

Call to Order and Quorum. The Chairman called the meeting to order at 12:06 pm, and it was determined that a quorum, consisting of the majority of directors of the Company, was present and ready for the transaction of business. The following directors were present via teleconference: Scott Adkins, Rida Asfahani, Erik Pavia, Matt Kerr, Manny Jemente, Allan Lindstrom, Toni Mizdal and Alexandria Serra.

Staff in Attendance: Omar Yanar, Emily Levario,

Others in Attendance: Paula Permenter, Martha Martinez Karasch

Second Item of Business

EPLA Forum. No persons were present.

Third Item of Business

EPLA Debt Capacity Analysis. Martha Martinez Karasch, Managing Director of Choice Advisors and Paula Permenter, Partner and Founder of Choice Advisors, Houston, Texas presented a Debt Capacity Analysis for EPLA Board review as it considers facility expansion funding options.

Fourth Item of Business - General Items

Consent Agenda. Allan Lindstrom moved approval of the Consent Agenda and Manny Jimenez seconded the motion which was passed unanimously by the Board. The Consent Agenda included submitting waivers for the 2019-2020 and 2020-2021 Staff Development Days, a waiver for the February 5, 2020 Low Attendance Day, approval of the 2020-2021 Academic Calendar, and approval of the Covid 19 Teacher Appraisal Waiver.

Action/Discussion Item. A Board resolution providing the CEO of EPLA with the authority to file waivers that will be filed with the Texas Education Agency as a result of the Covid-19 Pandemic without obtaining prior Board approval until a future board meeting was considered.

Resolution. Erik Pavia moved to approve the “Resolution of the Board Regarding Delegation to Superintendent for Waivers.” Rida Asfahani seconded the motion which was passed unanimously by the Board.

Fifth Item of Business. Expansion.

Update. Omar Yanar, CEO, provided an update on EPLA expansion plans emphasizing that the current focus is on determining financing options and the preparation of a RFP/RFP for Design/Build proposals. The following two resolutions were considered and approved by the Board:


Resolution. Scott Adkins moved and Rida Asfahani seconded a motion to approve a “Resolution finding that the design-build method for design and construction of the planned 6-12 facility as authorized by Subchapter C, Chapter 2269 of the Texas Government Code is the project delivery method that provides the best value to the school.” The motion was passed unanimously by the Board.

Resolution. Scott Adkins moved and Manny Jimenez seconded a motion to approve the following resolution: “Approve the RFQ/RFP to competitively procure a Design/Build Team for construction of the 6-12 facility as described in the RFO/REP with the budget section eliminated from the RFQ/RFP.” The motion was approved unanimously by the Board.

Selection Committee. Scott Adkins, Manny Jimenez, and Matt Kerr will serve as the selection committee to review the RFQ/RFP’s that are submitted to the EPLA.

Budget Amendment. Scott Adkins moved and Allan Lindstrom seconded Budget Amendment 280041 – Market Demand Study which increased the budget \$4,500 to fund the costs of a survey exploring the soft costs of the projected 6-12 campus. The motion was approved unanimously by the Board.

Adjournment. Scott Adkins moved and Allan Lindstrom seconded the motion for adjournment which was passed unanimously by the Board. The Board adjourned at 1:58 pm.


Allan Lindstrom, Secretary