

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE EL PASO LEADERSHIP ACADEMY**

May 12, 2020

A regular meeting of the Board of Directors (the "**Board**") of the El Paso Leadership Academy, a Texas non-profit corporation (the "**Company**"), was held on May 12, 2020 at 12:00 pm via Zoom Video Teleconference. Matt Kerr, President of the Board, acted as its chairman and presided over the meeting, and Allan Lindstrom, Secretary, recorded the minutes of the meeting.

First Item of Business: Call to Order and Quorum. The Chairman called the meeting to order at 12:04 pm, and it was determined that a quorum, consisting of the majority of directors of the Company, was present and ready for the transaction of business. The following directors were present via teleconference: Scott Adkins, Erik Pavia, Matt Kerr, Manny Jemente, Allan Lindstrom, Toni Mizdahl and Alexandria Serra.

Staff in Attendance: Omar Yanar, Emily Levario,

Others in Attendance: Soledad Bascoco

Second Item of Business: Approval of Board Minutes. Board minutes from the March 10, 2020; March 31, 2020; and April 21, 2020, with identified changes noted in red type, were presented for approval. Scott Adkins moved approval of the minutes with identified changes and Manny Jemente seconded the motion. Board members voted approval of the motion as follows: Adkins – Yes, Jemente – Yes, Kerr – Yes, Lindstrom – Yes, Mizdahl – Yes, Pavia – Yes, and Serra – Yes.

Third Item of Business: Open Forum – No persons were present.

Fourth Item of Business: CEO Report

Omar Yanar, CEO, shared current recruitment strategies that are being used including print and social media approaches. He indicated that a particular effective strategy to be strengthened is the Family Referral Program. A timeline as to when specific strategies will be most timely and effective in their use is being developed. He noted that student applications for Grade 6 are ahead of last year's same grade applications.

Fifth Item of Business: Finance.

Emily Levario, CFO, presented the Finance report which included the March and April 2020 check registers, and a summary table of grants and donations for the 2019-2020 and 2018-2019 school years. Ms. Levario indicated that she has computed possible budget impacts if revenue from the state is cut at various levels for the ensuing school year.

A memorandum detailing the results of the Request for Quotation (RFQ) Design Build Services for a proposed 6-12 educational facility was presented to the Board. Seven submissions were received and rated by the Board's RFQ Selection Committee. Conflict of Interest (CID) was noted identifying that Rida Asfahani, a current EPLA Board Member, is associated with EP Heritage/Root Architects, one of the firms submitting a RFQ. Four firms were selected to move to the Request for Proposal (RFP) stage. Interviews were conducted with these four firms to ensure that their design build teams would be able to meet the timeline for a 2021-2022 school year. Additionally, EPLA is maintaining communication with Performance CSD who specializes in building/leasing/and then selling facilities to charter schools. They were not invited to proceed to the RFP stage since under this building relationship competitive procurement is not required.

Consent Agenda. Scott Adkins moved approval of the Consent Agenda and Allan Lindstrom seconded the motion. Board members voted approval of the motion as follows: Adkins – Yes, Kerr – Yes, Lindstrom – Yes, Jemente – Yes, Mizdahl – Yes, Pavia – Yes and Serra – Yes. The Consent Agenda included approval of the annual 2020-2021 Allotment and TEKS Certification to be submitted to the State Board of Education which verifies that for each subject in the required curriculum students have access to the instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS).

Sixth Item of Business - Other

Action/Discussion Items. The Texas Education Agency responded to the three Board Resolutions approved at the March 10, 2020 Board Meeting by recommending slight changes in the wording of the resolutions. The following three reworded resolutions were presented to the Board: (1) Resolution in support of amending the charter for expansion, (2) Resolution in support of High Quality Campus Designation, and (3) Resolution in support of New School Designation. Eric Pavia moved approval of the submittal of the three reworded resolutions. Scott Adkins provided the motion's second. Board members voted approval of the motion as follows: Adkins – Yes, Kerr – Yes, Lindstrom – Yes, Jemente – Yes, Mizdahl – Yes, Pavia – Yes and Serra – Yes.

Board Member Approval. Soledad Bascoco was introduced and briefly explained her extensive qualifications to serve as an EPLA Board Member. Manny Jemente moved to approve Ms. Bascoco as an EPLA Board Member and Allan Lindstrom seconded the motion. The membership of Ms. Bascoco was approved with the following votes: Adkins – Yes, Kerr – Yes, Lindstrom – Yes, Jemente – Yes, Mizdahl – Yes, Pavia – Yes, and Serra – Yes.

Adjournment. Scott Adkins moved and Alexandra Serra seconded the motion for adjournment which was passed unanimously by the Board. The Board adjourned at 1:28 pm. The next Board Meeting is scheduled for July 14, 2020 at 12:00 pm.



Allan Lindstrom, Secretary