

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE EL PASO LEADERSHIP ACADEMY**

November 5, 2019

The Regular Meeting of the Board of Directors (the "**Board**") of the El Paso Leadership Academy, a Texas non-profit corporation (the "**Company**"), was held on November 5, 2019 at the El Paso Leadership Academy, 1918 Texas Avenue, El Paso, Texas 79901 at 12:00 pm. Matt Kerr, President of the Board, acted as its chairman and presided over the meeting, and Allan Lindstrom, Secretary, recorded the

minutes of the meeting.

First Item of Business:

Call to Order and Quorum. The Chairman called the meeting to order at 12:10 pm, and it was determined that a quorum, consisting of the majority of directors of the Company, was present and ready for the transaction of business. The following directors were present: Scott Adkins, Rida Asfahani, Matt Kerr, Allan Lindstrom, and Alexandria Serra.

Staff in Attendance: Emily Levario, Omar Yamar, and Paul Ward

Others in Attendance: Carolyn Blanco

Approval of Board of Director Appointments and Resignation. President Kerr moved items #1 (Discuss and consider for approval resignation of board member), and #2 (Discuss and consider for approval new board members) from Agenda VI to the beginning of the meeting. Prospective Board of Directors candidate Carolyn Blanco was introduced to the Board. Ms. Blanco explained her qualifications and interests in serving on the Board. In addition Manny Jemente had indicated interest in serving on the Board and had attended a previous meeting of the Board. Board Member Jackie Butler had notified Mr. Yamar that she was unable to continue serving on the Board.

Scott Adkins moved approval of the resignation of Jackie Butler as a Board Director and the appointment of Manny Jemente and Carolyn Blanco as Board Directors of the El Paso Leadership Academy. Rida Asfahani seconded the motion. The motion was passed unanimously by the Board.

Second Item of Business:

Approval of Minutes. Approval of the Board Minutes from the August 22, 2019 Regular Meeting and the September 19, 2019 and October 26, 2019 Special Meetings were considered. Scott Adkins made a motion to approve the Minutes. Alexandria Serra seconded the motion. Following a vote by the Board, the Minutes from the aforementioned meetings were approved unanimously.

Third Item of Business:

EPLA Open Forum. No persons were present

Fourth Item of Business.

Finance - Informational Items. Emily Levario, CFO, presented the Financial Report which included the August, September, and October 2019 Check Registers, the status of competitive grants and donations, and the *2019-2020 Business Procedures Manual*.

Carolyn Blanco left the meeting at 12:50 pm.

Finance - Consent Agenda – Allan Lindstrom moved and Scott Adkins seconded approval of the Finance Consent Agenda which consisted of a request for the approval of the 2019-2020 Salary Schedule. The motion was passed unanimously by the Board.

Finance - Action/Discussion Items – Ms. Levario presented the Bi-Monthly Financial Report and indicated that the current student enrollment is 217. The 2019-2020 Annual Budget was developed with a projected enrollment of 205 students. The current student attendance rate is at an all-time high of 97.99.

Ms. Levario presented Budget Amendment (BA280015) which would add \$24,420 to Fund 420 to support the employment of a part-time counselor. Allan Lindstrom moved approval of Budget Amendment BA280015 and Alexandria Serra seconded the motion which was approved unanimously by the Board.

Fifth Item of Business

CEO Report - Omar Yanar presented information on future expansion possibilities and grant application opportunities.

Sixth Item of Business

Other – Raise Your Hand Texas (RHYT) Blended Learning Grant. Omar Yanar, CEO, and Paul Ward, Assistant Principal of Instruction explained EPLA's application for a RHYT Blended Learning Grant. The grant supports the integration of online learning with traditional instructional approaches. Scott Adkins moved to approve the participation of EPLA in RHYT's Blended Learning Initiative and Allan Lindstrom seconded the motion. The motion was passed unanimously.

Other – Board Member Training Requirements. It was announced that the deadline for completing Board member training is December 2, 2019.

Other – Scheduling of Future Board Meetings. Future EPLA Board meetings were scheduled for 12:00 pm on the following dates: December 12, 2019; January 14, 2020; March 9, 2020; May 12, 2020; and July 14, 2020.

Adjournment and Next Meeting.

Allan Lindstrom moved and Rida Asfahani seconded the motion for adjournment which was passed unanimously by the Board. The Board adjourned at 1:32 pm.

The next meeting of the Board of Directors of the Company will be on December 12, 2019 at 12 pm at the El Paso Leadership Academy, 918 Texas Avenue, El Paso, Texas.


Allan Lindstrom, Secretary