**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EL PASO LEADERSHIP ACADEMY**

**October 11, 2023**

A special meeting of the Board of Directors (the “***Board***”) of the El Paso Leadership Academy, a Texas non-profit corporation (the “***Company***”), was held at 1317 Montana Avenue, El Paso, TX 79925 on October 11, 2023 at 12:00 pm. Toni Mizdal, President of the Board, served as chairman and presided over the meeting, and Allan Lindstrom, Secretary, recorded the minutes.

**First Item of Business: Call to Order.** The Chairman called the meeting to order at 12:07 pm, and it was determined that a quorum, consisting of the majority of directors of the Company, was present and ready for the transaction of business. The following directors were present: Matt Kerr, Soledad Bascoco, Toni Mizdal, Allan Lindstrom, and Tony Casas. David McCracken participated via Zoom.

Staff in Person Attendance: Omar Yanar. Staff in Attendance by Zoom: Arielle Behar and Diane Jones.

**Second Item of Business: Open Forum.** No one was present for the Open Forum**.**

The agenda items were rearranged to provide more discussion time on the most pressing items.

**Review and Approval of the Engagement Letter for Audit with Sutton, Foster, and Cary.** The engagement letter for the EPLA audit was reviewed by the board**.** Matt Kerr made a motion to approve the engagement of the Sutton, Foster and Cary firm to complete the audit for the El Paso Leadership Academy. Soledad Bascoco seconded the motion. The motional was approved unanimously by the Board.

**Review and Approval of Armed Guard and Security Services**. A Memorandum of Understanding to provide armed guard and security services for the East Campus was reviewed. Upon consideration, the Board requested several changes be made to the memorandum including specification that the Memorandum agreement is with the agency rather than an individual, verifying that the memorandum includes and addresses the legal requirements of the Texas law regarding school safety and security including a statement requiring the mandatory training of the school security officer, a review and rewriting, where advisable, of the functions of the Security Officer, and that the revised Memorandum be circulated to the Board and presented to the Board at its November meeting.

Matt Kerr made a motion to approve the current Memorandum of Understanding subject to the Board’s consideration of a revised Memorandum at its November meeting. Tony Casas seconded the motion which was approved unanimously by the Board.

**Provision of Armed Security Guard at EPLA Flagship Campus**. Upon the motion by Matt Kerr which was seconded by Tony Casas, the Board unanimously approved assignment of Rafael Gonzalez as security officer for EPLA’s Flagship Campus.

**Review and Approval of Updated Campus Improvement Plans**. The updated Campus Improvement PLans based on discussion and had been tabled at the August meeting of the Board were presented for approval. Allan Lindstrom moved that the Campus Improvement Plans be approved and Matt Kerr seconded the motion which was approved unanimously.

**Review and Vote on EPLA Back Office/Financial Support Services.**  EPLA

Administration presented a proposal to contract with YYY Accounting to provide Business and Accounting (Back Office) Services for EPLA. Matt Kerr moved to approve contracting with YYY Accounting to provide Business and Accounting services for EPLA. Allan Lindstrom seconded the motion which was approved unanimously by the Board.

**Review and Approve RFP for EPLA Transportation Services**. A Request for Proposal (RFP) to provide transportation for EPLA students for the 2023-2024 school year was received and submitted to the Board for review and approval. Carl Allen, CEO, from 4MATIV Technologies, Inc. submitted a proposal recommending that Zoom Industries provide the transportation service. Matt Kerr moved that the RFP submitted by Zoom Industries be approved for one year with an option to renew. Tony Casas seconded the motion. The motion

was approved unanimously by the Board.

**Adjournment**. The Board adjourned at 1:06 pm by unanimous consent.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Secretary