



# El Paso Leadership Academy

*A Top Performing Tuition Free Public Charter School Organization*

## El Paso Leadership Academy Parent Involvement Policy

2023-2024

### GENERAL EXPECTATIONS

El Paso Leadership Academy (EPLA) agrees to do the following:

- Jointly develop with parents and distribute to parents a Parent Involvement Policy that the school and parents agree on.
- Notify parents about the Parent Involvement Policy in an understandable and uniform format and, to the extent possible, will distribute this policy to parents in a language the parents can understand.
- Make the Parent Involvement Policy available to the local community.
- Update (at the end of every school year) the Parent Involvement Policy to meet the changing needs of parents and the school.
- Adopt the Parent Compact as a component of its Parent Involvement Policy.
- Govern and be governed by the following definition of parent involvement, and carry out programs, activities, and procedures in accordance with this definition:

*Parent involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring parents—*

- *become partners in the education of children*
- *encourage and challenge children to meet their full educational potential* ➤ *promote a well-balanced and appropriate curriculum to all students*
- *support a safe and disciplined environment conducive to student learning* ➤ *support student learning*
- *expect technology integration on a school-wide basis*
- *strive for college readiness and completion*

EPLA will implement required school parent involvement policy components as follows:

1. EPLA will take the following actions to involve parents in the joint development and joint agreement of its Parent Involvement Policy and its school-wide plan in an organized, ongoing, and timely way under section 1118(b) of the ESEA:

*Gather and disseminate to parents for review the following materials: ➤ District-wide Parent Involvement Policy*

- *EPLA's Parent Involvement Policy*
- *EPLA's Parent Compact*

*These materials will be disseminated to parents in the school's registration packet, at regular Title I parent meetings, Campus Improvement Team (CIT) meetings, and parent/teacher conferences. Written and oral input from parents will be solicited through Title I parent meetings, CIT meetings, parent/teacher conferences, school/district websites, student orientations, Open House, Coffee with the Principal, and other regular written communications with parents.*



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2. *EPLA will take the following actions to distribute to parents of participating children and the local community the Parent Involvement Policy:*

- *The School Parent Involvement Policy will be distributed to parents in the registration packets and at Title I parent meetings.*
- *The policy will be posted on the school web site.*
- *Parents of new students will receive the policy upon registration.*

3. *EPLA will convene an annual meeting to inform parents of the following:*

- *that EPLA participates in Title I*
- *the requirements of Title I*
- *of their rights to be involved in the educational process*
- *of meeting dates that will be held at various and convenient times to encourage parents to attend. Parents will be notified about meetings through school flyers, and personal phone calls.*

4. *EPLA will provide parents opportunities for meetings at least twice per semester, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any suggestions as soon as practicably possible:*

- *through prearranged meetings with an administrator*
- *through meetings with the student's teacher, which may include the counselor, assistant principal, principal, or other staff as appropriate*

5. *EPLA will submit to the district any parent comments if the school-wide plan is not satisfactory*

*to parents or if there are suggestions for amendments:*

*Parents may submit comments in writing regarding the school-wide plan to their child's teacher, the Principal or the Assistant Principal of Special Services within the El Paso Leadership District. Feel free to reach any of the individuals mentioned at 915-298-3900.*

### RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

1. *EPLA will build the school's and parents' capacity for strong parent involvement in order to ensure effective involvement of parents and to support a partnership between the school, parents, and the community to improve student academic achievement through the following activities described below:*

- *parent training*
- *parent portal*
- *parent access to websites, parent organizations (i.e. PTSO), etc.*
- *parent/staff conferences*

2. *EPLA will incorporate the Parent Compact as a component of its Parent Involvement Policy:*

- *The Parent Compact will be a part of the EPLA Parent Involvement Policy on the school's website.*
- *During registration, the Parent Compact will be completed and signed by the teacher, the parent(s), and the student.*



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3. EPLA, with the assistance of the district, will provide assistance to the parents of children served by the school in understanding topics such as the following:
  - *the TEKS*
  - *the STAAR, TELPAS, MAP, TSI*
  - *the requirements of Title I*
  - *how to monitor their child's progress* ➤ *how to work with educators*

*(Parents will receive training and necessary information on the topics above through Parent Compact adherences, list of websites, school sponsored trainings and workshops).*
4. EPLA, as appropriate and with the assistance of the district, will provide materials and trainings such using technology to help parents work with their children to improve their child's academic achievement and to foster parent involvement by:  
*Holding regular Title I meetings, PTSO meetings, and encouraging parental participation in curriculum orientations.*
5. EPLA will, to the extent feasible and appropriate, take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language the parents can understand:  
*Upon identification of parental need for information in another language or in another format, the school will take steps to ensure the parent request is fulfilled.*
6. Process for conducting the annual evaluation of the PFE policy.
  - a. EPLA will gather parent and family input using several forms of communication ( email, face to face meeting and/or electronic meeting) in order to review and revise the current parent and family engagement policy.
  - b. Once the review/revise process is completed be posted and implemented into our LEA website.
  - c. The new incoming parent and family engagement policy will seek board approval in the event the changes recommended require already set policy in any areas within the LEA.

The El Paso Leadership Academy School District does not discriminate in its educational programs or employment practices on the basis of race, color, creed, age, sex, religion, national origin, marital status, ancestry, citizenship, military status, mental or physical disability, gender stereotyping and perceived sexuality, or on any other basis prohibited by law. Inquiries concerning the application of Titles VI, VII, or IX, and Section 504 may be referred to the Charter Director of Federal Programs, Karla Cruz 915-298-3900 or @ [kcruz@epla.org](mailto:kcruz@epla.org)

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